

NSP Youth Protection Report Instructions

This form will be used to notify the National Ski Patrol System, Inc. when an incident takes place which impacts the safety of youth participating in an NSP program or event, as required by the NSP Policies and Procedures. This may include a violation of NSP policy or any behavior which causes youth participating in NSP programs to feel unsafe or places a youth at risk.

To report suspicious or inappropriate behavior, it is required that the adult or youth complete the Youth Safety Report form. Once the form is completed, the form will be submitted to YouthSafety@nsp.org by email. The form will be reviewed by the NSP (Executive Director, National Board Chair and National Legal Advisor) and may be shared with the appropriate Division Director, Region Director and Division Legal Advisor. Appropriate action will be determined by the National Legal Advisor and the NSP Code of Conduct policy.

NATIONAL SKI PATROL YOUTH PROTECTION REPORT¹
(Confidential – Protected by the Attorney-Client Privilege)

Individual Submitting Report:

Name: _____ NSP # _____

Phone: _____

Email: _____

Date of Report: _____

Individual(s) present during the incident:

Please describe the incident as specifically as possible:

Location of incident (be specific):

Did the incident occur during an NSP course or event? Yes/No

If yes please list course name and NSP course number or describe the event and identify the [Instructor of Record or event organizer](#).

Have police or other authorities been contacted: Yes/No

If yes, agency name _____

¹If needed, please attach extra pages
April 2020

Date and time of report: _____

Report number (if any): _____

Contact name _____

Phone _____

Has a similar incident happened before: Yes/No

If yes, what action was taken?

Please list any witnesses including contact information if known:

Name _____ Phone _____

Name _____ Phone _____

Name _____ Phone _____

Name _____ Phone _____

Was the incident been reported to a Patrol Representative/Director or other NSP leader? Yes/No If yes, who was this reported to and when?

Phone # _____

Date and time of report _____

What action has been taken, if any? _____

NSP Official Use Only:

Name of Individual(s) Receiving Report

Action Taken: